***Minute of meeting***

*Title:****Midterm Meeting (WP 8.3)***

*Place:****ZOOM***

***Initiative: Partner P5 (Gorana Jelic Mrcelic, UNIST) / Project Coordinator Øivind Andersen***

***Participants: P1 – P10***

*Date:****3rd September 2021 (13:00 – 15:00)***

*This purpose of the meeting was Project Midterm Meeting (WP 8.3) in order to agree on Midterm Report (WP 6.3. Partner P5 was responsible for organizing this meeting.*

1. The draft of Midterm Report has been prepared by project partners (narrative part and financial statement) and presented by Leading Partner P1 (Arfinn Oksavik, NTNU)..

**Conclusion:** The reports and all supporting documentation have to be uploaded in **MS Teams**, revised and commented by partners on some of the aspects (assessment criteria – evaluation of project according to original proposal) by **Monday, 6th September 2021**.

1. The reports on WP activities (and supporting documents) were prepared and presented by WP lead organisations (P3 for WP1, P6 for WP2, P2 for WP 3 and WP5, P5 for WP 4, P4 for WP 7 and P1 for WP 6,and WP 8).

**Conclusion:** The reports and all supporting documentation have to be uploaded on the Project web site by WP lead organization (for the purpose of WP7 Dissemination).

1. The Midterm Report should be revised and improved by partners.

**Conclusion:** Given that the Midterm Report should be revised and improved by partners, it was decide to organize the meeting on Friday, 10th September 2021 at 10:00 am.

Split, 03rd September 2021

Gorana Jelic Mrcelic